HELP! HOW DO I CITE A PAPER ACCORDING TO

CHICAGO

EASY AS 1-2-3

1. Identify your source type.
2. Find an example. (May not be on this handout!)
3. Mirror the example.

BIBLIOGRAPHY ENTRY EXAMPLES

NOTE: There are two Chicago-style systems: Notes and Bibliography (N-B) and Author-Date (A-D). This guide demonstrates the N-B method used in the humanities. (Hanging indent not shown)

Book
Last Name, First Name. Title of Book. Place of Publication: Publisher, YYYY.


Part of an Edited Book
Last Name, First Name. “Title of Essay or Chapter.” In Title of Book, edited by Editor First Last Name, page range. Place of Publication: Publisher, YYYY.


Journal Article (Electronic)
Last Name, First Name. “Title of Article.” Title of Journal Volume, no. Issue (Month YYYY): page range. Accessed Month DD, YYYY. DOI or URL.


FORMAT YOUR PAPER

• Margins should be set at no less than 1”
• Times New Roman or Palatino, 12 pt. font preferred
• Double-space text except block quotations (5 or more lines, not enclosed in quotation marks)
• Page numbers begin in the header of the first page of text with Arabic number 1
• Title Page: Title should be centered, third of the way down the page. Name, class info, and the date should follow several lines later. All double-spaced.
• Bibliography follows from main body, sorted alphabetically by first author’s last name. Use hanging indentation (Not Shown)
In addition to a bibliography at the end of your paper, you need to include a note (endnote or footnote) each time you use a source. Footnotes are added at the end of the page on which the source is referenced, and endnotes are compiled at the end of each chapter or at the end of the document.

In either case, a superscript number corresponding to a note with the bibliographic information for that source should be placed in the text following the end of the sentence in which the source is referenced.

**Book**
First name Last name, *Title of Book* (Place of publication: Publisher, YYYY), page number.


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