APA Citation Basics: Formatting and Citing Information Resources in APA

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Workshop Series

HAVE QUESTIONS? NEED ANSWERS?

The library will host hands-on workshops during the last weeks of the semester! Stop by and learn more about finding reliable information and using it appropriately in your assignments. All sessions will be held in Library Room 204. Can’t make it? Contact your librarian!

- **MARCH**
  - **Plagiarism: What’s the Big Deal?**
    - Wed 3.22 @ 1:00 PM
  - **Citation Matters in Presentations & Posters**
    - Thurs 3.23 @ 3:00 PM
  - **APA Citation Basics**
    - Tues 3.28 @ 5:00 PM
  - **ASA Citation Basics**
    - Wed 3.29 @ 1:00 PM
  - **MLA Citation Basics**
    - Thurs 3.30 @ 3:00 PM

- **APRIL**
  - **Plagiarism: How to Avoid It!**
    - Wed 4.5 @ 1:00 PM
  - **Recognizing Real Fake News**
    - Thurs 4.5 @ 3:00 PM
  - **APA Citation Basics**
    - Tues 4.11 @ 3:00 PM
  - **ASA Citation Basics**
    - Wed 4.12 @ 1:00 PM
  - **MLA Citation Basics**
    - Thurs 4.13 @ 3:00 PM
What is APA Style?

- The American Psychological Association (APA) citation style is the most commonly used format for manuscripts in the social sciences.

- APA regulates:
  - How your paper should look*
  - Reference List
  - In-text citations
What should your APA essay look like?*

*Your essay should:
  • be typed,
  • double-spaced,
  • have 1” margins,
  • use 12pt. Standard font (ex. Times New Roman), and
  • be printed on standard-sized paper (8.5”x 11”)
What should your APA essay look like?*

Your essay should include four major sections:

- Title Page
- Abstract
- Main Body
- References
APA: Title Page*

“Running Head: SHORTENED TITLE IN ALL CAPS”
(title flush left + page number flush right)

*Hint: Use Insert Page Header

Title (<12) + Full Name + Affiliation
(in the upper half of the page, centered)
Write a 150 to 200 word summary of your paper. Block Format.

Keywords?
VARYING DEFINITIONS OF ONLINE COMMUNICATION

Varying Definitions of Online Communication and Their Effects on Relationship Research

Numerous studies have been conducted on various facets of Internet relationships, focusing on the levels of intimacy, closeness, different communication modalities, and the frequency of use of computer-mediated communication (CMC). However, contradictory results are suggested within this research because only certain aspects of CMC are investigated, for example, email only. Cummings, Butler, and Kraut (2002) suggest that face-to-face (F2F) interactions are more effective than CMC (read: email) in
APA: Main Body (Text)*

- Double-Spaced
- 1” Margins
- Indent Paragraphs by ½”
- Identify the sources you use in the paper in parenthetical, in-text citations
- Block Quotations (40+)
- Format headings, tables, and figures appropriately

VARYING DEFINITIONS OF ONLINE COMMUNICATION

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What should your APA essay look like?*

Your essay should include four major sections:

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See OWL Purdue
APA: References Page

• References: centered, at the top of the page. *Do not bold it.*

• Double-space reference entries

• Order entries alphabetically by the lastname of the first author (or title if unknown author)

• Use Hanging Indent. Flush left the first line of the entry and indent subsequent lines

• All sources listed in the references section must be listed in the text, and vice versa.
APA: References Page

Identify the type of source:
• Is it a book?
• A Journal article?
• A webpage?

Find a sample citation for this type of source:
• APA Manual
• Owl Purdue
• LibGuide

“Mirror” the sample
APA: References Page

- **Invert author(s) names**
  (last name first followed by initials)

  E.g. “Younge, G.”

- **Capitalize only the first letter** of the first word of the title and subtitle (the first word after a colon or dash), as well as any proper nouns.

  E.g. Another day in the death of America: A chronicle of ten short lives
APA: References Page

Books

Author, A. A. (Year of publication). Title of work: Capital letter also for subtitle. Location: Publisher.


See OWL Purdue
APA: References Page

Journal Articles (electronic)


See OWL Purdue
Websites*


See OWL Purdue
Is that all? What does it take?

All borrowed materials must be listed in the **reference section** as well as immediately cited **in the text**.

**Reference List AND In-Text**

Image credit: http://1.bp.blogspot.com/-JliuYWR0ZKw/U1VET8PQnyI/AAAAAAAAbmA/q-C7MwOFjQ/s1600/peascarrots.jpg
APA: In-Text Citations

An in-text or parenthetical citation refers to the practice of giving credit to an author by citing their words and ideas in your paper.

In-text citations *help* readers locate the cited source in the References section of the paper!!
APA: In-Text Citations

Citations in the text include the **last name of the author(s)** and **year of publication**.

**With author in sentence (signal phrase)**
According to Jones (1998), APA style is a difficult citation format for first-time learners.

**Without author in sentence**
APA style is a difficult citation format for first-time learners (Jones, 1998).

See OWL Purdue
APA: In-Text Citations

Include **page numbers** when quoting directly from a work or referring to a specific passage. **Pagination** includes the author, year of publication, and the page number for the reference (preceded by "p.").

**With author in sentence, using direct quote**
According to Jones (1998), "Students often had difficulty using APA style, especially when it was their first time" (p. 199).

**Without author in sentence, using direct quote**
She stated, "Students often had difficulty using APA style" (Jones, 1998, p. 199), but she did not offer an explanation as to why.
Using signal phrases

When you include a direct quotation or borrowed idea in your paper, **introduce it** with a signal phrase providing context for source material. (**Hint**: include the author too)

Examples:

- As PC World columnist Daniel Tynan explains "...."
- The ePolicy Institute, an organization that advises companies about reducing risks from technology reported that "..."
- "....," claims attorney Schmitt
APA: In-Text Citations

Multiple authors?

Unknown author?

Organization as author?

Authors with the same last name?
APA: In-Text Citations

**WHAT IS THIS?**

Identify type author:
- Multiple authors?
- Unknown author?
- Organization as author?
- Authors with the same last name?

Find a sample in-text citation for this type of source:
- APA Manual
- Owl Purdue
- LibGuide

“Mirror” the sample

Image Credits: See Notes Field
What do you cite?

Image Credits: See Notes Field
Citing is not just something you do in a research paper.

You **must** cite material/sources when creating other projects as well.

- PPT Presentations
- Prezi Presentations
- Infographics
- Video
- Posters
- **Anything** you create using the ideas/materials/words of others!
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